

## Volunteer Opportunities Policies and Procedures

1. As a Single Marine Program volunteer, I agree that I will maintain and uphold the core values of my service while participating in the Program.
2. I will attend all SMP events I sign-up for. In the event I am unable to attend an event, I will notify the SMP coordinator or recreation specialist prior to the event via email, or phone call.
3. Failure to notify SMP staff in a timely manner will lead to volunteer opportunity suspension. After two no shows you will be removed from ALL events for the duration of 3 months.
4. If I register to attend a volunteer event, I will show up on time and stay until the end of the event unless special accommodations are coordinated with SMP staff.
5. I will wear the appropriate attire, varies each event.
6. I will sign-up for each event online through Eventbrite.
7. I will complete this form and turn it in to the SMP office in-person or by email ([Shaneekwa.christopher@usmc-mccs.org](mailto:Shaneekwa.christopher@usmc-mccs.org), [Rolanda.mcshane@usmc-mccs.org](mailto:Rolanda.mcshane@usmc-mccs.org)) prior to signing up for any events.

X \_\_\_\_\_

FIRST NAME, LAST NAME

X \_\_\_\_\_

SIGNATURE/DATE

CONTACT NUMBER: \_\_\_\_\_

